

# Round Hill Primary School

## Minutes of Curriculum and Strategic Development meeting held on 26<sup>th</sup> June 2012

**Present:**

Lesley Eddison (LE), Brian Taylor (BT) Adrian Nash (AN), Lihua Sun(LS), Rob Perkins (RP), Stefanie Sullivan (SS) Sam Clements (SC) Sue Vasey (SV) Jill Munro (JM)

**In attendance** Jo Hewitt (JH)

**Minute Taker** I Greenhalgh (IG) (Clerk to the Committee)

**CSD/15/12 Apologies for Absence**  
Jo Hewitt (JH)

**CSD/16/12 Statement of pecuniary interest - None**

**Next two items together**

**CSD/17/12 Minutes of last meeting (13.03.12)**

**CSD/18/12 Matters Arising from C&SD**

	<b>Actions</b>	<b>Comments/ Progress Update</b>
		AN gave an update on the consultation with parents which would be extended to the end of summer term 2012.

**Matters Arising from Full Governing Body**

	<b>Actions</b>	<b>Comments</b>	<b>Progress Update</b>

**CSD/19/12 Teaching and Learning Policy and Curriculum CSD/04/11 CSD/05/11**

JM gave an update on the MFL she explained she had been in contact with WHP. WHP had been asked to provide MLF (French) in Year 5 and 6. JM investigated a language scheme of work and updated the MFL. SV said she would forward from a Languages Support web address. AN explained there was Language Network meeting in the family of schools on 8<sup>th</sup> Oct 2012 to check RH against current practice.

RP and AN explained that the Sex Education Policy had been drafted and this was currently being checked with staff. It was explained that the nurse would be visiting Yr 5 and Yr 6 children.

The development and impact of the Curriculum would be added as a standard item

see item

**ACTION**

**SV** to forward a Languages Support web address to JM

**JH** to bring a copy of the Sex Ed policy to autumn term C&SD

**SS** adding a standard item of

**CSD/20/12 Performance of Ex pupils at WHP CSD/07/12**

## **Minutes of Curriculum and Strategic Development meeting held on 26<sup>th</sup> June 2012**

RP gave an update on the information he had spoken to Warren from WHP

### **ACTION**

#### **CSD/21/12 National Initiatives - Update on current events in education**

Performance Management Policy – The National Policy to all staff ASAP. RJ, GH, SV to look at the PM policy with a view to adding it as an item at FGB. Teaching standards – UCET are creating a guide for beginning teachers along with the LA.

OFSTED – No notice had been changed to short notice and the frequency of inspections depending on your school inspection grading. It was noted that the satisfactory grade had disappeared. The OFSTED framework was looked at in terms of the role Governors will play in the inspection.

### **ACTION**

**AN** agreed to add PM policy to as agenda item to P&P in the autumn term

**AN** to send the National policy to all staff ASAP

**RJ, GH, SV** to look at the PM policy with a view to adding it as an item at FGB.

#### **CSD/22/12 SEF**

AN agreed to look at how the roles of link Governors are tied into the Governors committee business and the school vision (SEF)

A file would be created to demonstrate how they are holding the school to account. E.g. a central place which could hold minutes, link reports, evidence of consultation with stakeholders, look at impact measures. AN and RJ to meet to set up a file and thrash out initial ideas with a view to a working party being convened in the Autumn term. The file would hold a flow chart which explained how the work of the Governing body related to school improvement.

SV offered to set up a joint training event for staff and governors

AN and SV agreed to liaise over a date for this event which would be

AN to set up a deal for joint training with Staff and Governors. (Just prior to FGB)

### **ACTION**

**SV and AN** to liaise with a date for Staff and gov training

**AN and RJ** to meet to set up a Governors Evidence of Impact File and bring to FGB

#### **CSD/23/12 External Moderation of School Performance GB/19/11**

AN explained the need to have external moderation. We talked about what this might look like and the benefits of different methods of validation.

### **ACTION**

**AN** agreed to establish a link with another school and speak to Paul Davies data another

#### **CSD/24/12 Governing body Impact of Monitoring Visits GB/24/12**

(See items above) this would be teased out at the meeting with AN and RJ in the summer months. BJ asked if Governors should speak for a minute about

### **ACTION**

#### **CSD/25/12 Pupil Premium Impact**

There need to publish the amount of money to parents. BJ asked to have clarity over the impact of the use of PP. A general discussion arose about the use of pupil premium money and its use. AN

**Minutes of Curriculum and Strategic Development meeting held on 26<sup>th</sup> June 2012**

explained briefly about how we use PP in school. SV gave a PP handbook. AN agreed to expand the item in the HT Report in the autumn term.

**ACTION**

AN agreed to expand the item in the HT Report in the autumn term.

**CSD/26/12     Dates of Future Meetings**

**ACTION**

**CSD/27/12     Determination of confidentiality of business**

**ACTION**

The Table below contains the actions from the above meeting:

	<b>Actions</b>	<b>Deadline Date</b>	<b>Progress Update</b>