

MINUTES OF MEETING



**Nottinghamshire
County Council**

School: Round Hill Primary
Meeting title: Meeting of the Curriculum and Strategic Development Committee
Date and time: Tuesday, 11 December, 2012 at 5.30pm
Location: At the school

Membership

'A' denotes absence

Mrs S Sullivan (chair)
Miss L Eddison
Mr R Jones
Miss O Kershaw
Ms J Munro
Mrs S Vasey (vice-chair)
Mr B Taylor
Mrs L Sun
Mrs R Tunney
Mrs J Miller
Dr S Clements
Mr A Nash (headteacher)

In attendance

Miss S Smith (minuting secretary)
Ms J Hewitt (deputy-headteacher, observer)

Action

CSD/28/12 Apologies for absence

There were no apologies for absence.

CSD/29/12 Introduction

The format of the meeting had been changed to ensure major items were given suitable time. Major items in the future would include a standard item on pupil progress and one other major item. This would be reviewed at the end of the meeting.

CSD/30/12 Declaration of interest

There were no declarations of interest for items of business on the agenda.

CSD/31/12 Election of chair and vice-chair of the committee

It was agreed that Mrs S Sullivan would continue as chair for the current meeting and elections for chair held at the next meeting.

It was agreed that Mrs S Vasey continue as vice-chair for the current meeting and elections for vice-chair held at the next meeting.

Parents had been asked for nominations for two replacement parent governors. If necessary an election would be held in the new year.

CSD/32/12 Item for discussion – Post Ofsted feedback and updating the SEF

AN presented the findings and reflections of the Ofsted team.

The school was good and on the journey to outstanding.

Ideas for getting this message out to the school community and beyond were discussed including:

- Two banners had been ordered to go outside the school
- Added to letterhead
- Involvement of local press. BT to use a contact at the Beeston Express
- Quotes around school

BT

AN was encouraged to celebrate the result where possible without anticipating future results.

SEF – this had been updated in the light of Ofsted's findings, but was consistent with previous work.

C&SD was to continue monitoring the SIP.

CSD/33/12 Item for discussion – pupil progress

The committee was reminded of its role in challenging data.

(6.10pm Sam Clements arrived)

The baseline data had been circulated previously and was explained.

There was discussion around:

- Reading and writing results
- Boy/girl differences.

Data on all year groups had been collected and was being used to analyse the specific needs of each year group. Feedback had been given to staff on the needs of their classes. Issues were therefore being addressed before the end of KS2 tests. This needed to be reflected in the SIP where the emphasis on reading and maths would vary according to the year group. In future it would be the aim to have the SIP ready for the start of the autumn term following publication of results in the summer.

Links were being made between performance management, lesson observations and work scrutiny to ensure all were giving the same message.

A question was asked on vulnerable groups and the impact of behaviour on results.

SV was to look at the year group data and summarise the weaknesses and what was being done in these areas and report to the committee on progress.

SV

CSD/34/12 Minutes of the last meeting

The minutes of the last meeting, held on 26 June, 2012 having been previously circulated were confirmed as accurate.

Matters arising were shown on the agenda and either completed or covered in other items in the meeting.

CSD/35/12 Sex education policy

JH presented the policy.

Questions were asked around the issue of pupils being withdrawn from sex education, which was not common mainly because of communication in advance with parents.

It was

agreed

to approve the policy.

CSD/36/12 National initiatives

Teaching schools – what were the implications for Round Hill?

LS to ask governor services if there was any training or information available.

RJ to address teaching schools at the next governor's meeting.

Primary curriculum reform – RJ wanted to know more.

Business manager – this would free the headteacher and was to be addressed at the next F&GP Committee.

**LS
RJ
Governing
body
meeting**

CSD/37/12 Pupil premium impact

How were interventions tracked so the school knew which were effective?

Amy Hind was leading on this. She was to be invited to the summer meeting of the governing body to present a report.

**AN (AH)
Governing
body
meeting**

CSD/38/12 The strategy for closing the educational gaps in Nottinghamshire

The report had been circulated and read by governors.

There were no questions.

CSD/39/12 To review the academy status

There was no pressure from Alderman White for Round Hill to convert.

This needed to remain an item for consideration.

CSD/40/12 Evaluation of the structure of the committee and impact of link governor visits

(7.05pm BT left)

A report had been circulated previously.

Recommendations from section 4 were highlighted and discussed.

Ideas were to be trialled with Maths – the link governor was to visit with three targeted questions that would be formulated before the visit. These would be based on pupil performance and include an aspirational question. There would be guidance for the governor before visiting school so they understood the issues.

The aim was to support staff so they knew how to answer the question rather than the actual answer.

Their report would be based on the questions and fed into the second discussion item at C&SD.

CSD/41/12 Reflection on the format of the meeting

This had worked well and would continue to be trialled for the rest of the year.

CSD/42/12 Date of future meetings

Tuesday, 12 March, 2013 at 6.00pm

Tuesday, 25 June, 2013 at 5.00pm

CSD/43/12 Determination of confidentiality of business

No items were deemed confidential.

The meeting closed at 7.15pm.

Signed(chair) Date

SS/cml

The table below contains actions from the above meeting:

	Actions	Deadline date	Progress update
CSD/32/12	BT to contact Beeston Express Action BT	December 2012	
CSD/33/12	AN to amend SIP to reflect varying emphasis on reading and numeracy dependent on year group needs. Action AN	Next meeting	
CSD/33/12	SV to summarise year group data, action and progress. Action SV		
CSD/36/12	LS to investigate training/information on teaching schools from governor services. Action LS	Next meeting	
CSD/36/12	RJ to address teaching schools at spring governor's meeting. Action RJ	Spring governing body meeting	
CSD/37/12	AN to request report from AH on pupil premium at summer full governor's meeting Action AN	Summer governing body meeting	