

School: Round Hill Primary School
Meeting title: Meeting of the Curriculum and Strategic Development Committee
Date and time: Tuesday, 12 March, 2013 at 6.00pm
Location: At the school

Membership

'A' denotes absence

Mrs S Sullivan (chair)
Dr S Clements
Mr R Jones
Mrs J Miller
A Ms J Munro
Mrs L Sun
Mr B Taylor
Mrs R Tunney
Mrs S Vasey (vice-chair)
Mr A Nash (headteacher)

In attendance

Mrs H Williams (observer)
Mrs C Matz (observer)
Miss J Waldrom (minuting secretary)

Action**CSD/01/13 Apologies for absence**

There were no apologies for absence.

CSD/02/13 Declaration of interest

There were no declarations of interest, either direct or indirect, for items of business on the agenda.

CSD/03/13 Election of chair and vice-chair

Nominations for chair of the committee were requested and Mrs Sullivan indicated that she was willing to continue as chair.

As there were no other nominations, governors

agreed

that Mrs S Sullivan be elected chair of the Curriculum and Strategic Development Committee.

Proposed by Mr Jones. Seconded by Mrs Vasey.

Mrs Sullivan requested nominations for vice-chair of the committee and Mrs Vasey indicated that she was willing to continue as vice-chair.

As there were no other nominations, governors

agreed

that Mrs S Vasey be elected vice-chair of the Curriculum and Strategic Development Committee.

Proposed by Mrs Sullivan. Seconded by Mrs Miller.

CSD/04/13 Item for discussion – Teaching Schools

A paper written by Mr Jones had been previously circulated for information.

The purpose was to update governors regarding the Teaching Schools initiative and the implications for Round Hill Primary School.

It had been agreed at the spring term meeting of the governing body that the paper would be revisited at this meeting.

Mr Jones reported that the school could not currently apply to be designated as a Teaching School as it did not meet the Ofsted criteria.

The partner school did not have to be a local school and the purpose of the initiative was for the mutual benefit of both schools.

Governors' attention was drawn to pt 1.4 regarding the remit of a Teaching School, and it was noted that schools not currently meeting the criteria could still be involved in the programme either as a strategic partner or as part of an alliance.

The headteacher reported that the school was already part of the White Hills Park Federation and was committed to providing expertise and training opportunities for other schools within the family to enable all members of staff to access quality training.

Mr B Taylor arrived at 6.20pm.

Mrs Sullivan suggested that the headteacher may wish to contact Huntingdon Academy in Nottingham for further information regarding Teaching Schools.

HT

Following further discussion, the headteacher would speak to members of the SLT and staff regarding more CPD in school and would inform governors if other opportunities became available.

HT

Mr R Jones left the meeting at 6.45pm.

CSD/05/13 Item for discussion – pupil progress

A School Data Dashboard for key stage 2 was circulated and compared results from 2010 to 2012.

It was noted that although the most recent data was from 2012 a three year trend was visible.

The school was also compared to all schools nationally and to similar schools (based on the same attainment on entry only).

Mrs Vasey reported that the data was from the Ofsted website and that a question and answer section was also available.

The headteacher reported that the information had been passed to members of the senior leadership team.

Key stage 1 data showed that the school had been above average for the last three years.

Mrs Vasey reported that expectation had been changed from 2014/15 in that English and maths were separated and that floor standards would be raised from 60 to 65.

Mrs J Miller and Mrs R Tunney left the meeting at 7.00pm.

Progress from last year end

Confidential item – see separate sheet

Dr S Clements left the meeting at 7.29pm.

CSD/06/13 Minutes of the last meeting

The minutes of the last meeting held on Tuesday, 11 December, 2012, having been previously circulated, were confirmed as an accurate record.

CSD/07/13 Matters arising

CSD/32/12 Item for discussion – Post Ofsted feedback and updating the SEF

Mr Taylor reported that he had contacted the Beeston Express and they were willing to include articles relating to the school.

He would pass contact details to the headteacher who would inform the paper if anything was planned relating to links with the local community.

HT

CSD/33/12 Item for discussion – pupil progress

The headteacher confirmed that he had updated the SIP which was presented to the spring term meeting of the full governing body.

SDC/36/12 National initiatives

Mrs Sullivan reported that three dates were provided and a training session on governor visits to school requested, but that no further information had been received. She would follow this up with governor services.

SS

SDC/37/12 Pupil premium impact

The headteacher reported that a report on pupil premium had been requested from Amy Hind and that work on this was in progress.

The report would be presented to the summer term meeting of the full governing body.

The headteacher added that information on how pupil premium was spent would be added to the website, and Mrs Vasey would amend the template for this.

HT/SV

GB/08/13 Looking outwards – Teaching Schools – Post Ofsted: What next?

This item had been discussed under Teaching Schools (CSD/04/13).

GB/08/13 Improving governance

Mrs Sullivan reported that Jo Hewitt (deputy headteacher) had led a meeting on 28 February, 2013 with six governors to consider how governance of the school could be improved.

The paper from Mr Jones and how to tailor governor visits to the school had been discussed.

Mrs Sullivan would meet with Ms Hewitt on 27 March, 2013 and proposals would be presented to the Working Group meeting on 26 April, 2013 at 6.00pm.

Mrs Sullivan invited new governors to attend the meeting.

SDC/08/13 National initiatives – update on current events in education

Mrs Vasey reported that she was in possession of all changes to the National Curriculum and that she had a power point presentation of this available for viewing.

SDC/09/13 To review the academy status

There were no changes to report under this item.

SDC/10/13 Dates of future meetings

The next meeting would be held on Tuesday, 25 June, 2013 at 5.00pm.

SDC/11/13 Any other business

Mrs Sullivan reported that a decision would be taken at the next meeting regarding discussion of a number of school policies.

SDC/12/13 Determination of confidentiality of business

Governors considered whether anything discussed during the meeting should be deemed confidential. It was

resolved

that progress from last year end and documentation relating to the item should be deemed confidential business.

The meeting closed at 7.45pm.

Signed(chair) Date

JW/cml

MINUTES OF MEETING

School: Round Hill Primary School
Meeting title: Meeting of the Curriculum and Strategic Development Committee
Date and time: Tuesday, 12 March, 2013 at 6.00pm
Location: At the school

Confidential item

Action

CSD/05/13 Item for discussion – pupil progress

Progress from last year end

A chart showing progress made by each year group from September 2012 was circulated for information and the headteacher reported that data was entered six times per year by the class teacher.

The chart showed the progress points (autumn half term, end of autumn term and spring half term) for writing, reading and maths.

Key stage 1 pupils were expected to make 4 points progress over a year and the data showed that these pupils were on target to achieve this.

Targets set were for 5 points as the school was aspirational and aimed to push pupils to achieve their maximum.

The headteacher added that achievement was dependent on the ability of the cohort.

Mrs Vasey reported that the headteacher supplied data from the pupil tracker for groups of pupils (FSM, SEN etc) and for individual pupils, and those not making adequate progress were identified at progress meetings with the class teacher.

Dr Clements enquired if any patterns regarding the groups had emerged from the data, and the headteacher reported that FSM was the group targeted.

Key stage 2 pupils were expected to make 3 points progress.

Mrs Vasey added that there was no ceiling for progress as there were now level 6s, and Mrs Sullivan added that this did cause problems for Secondary Schools.

The headteacher added that levelling was not easy for staff if the whole subject had not yet been covered – and this was particularly relevant for maths.

The headteacher would re-issue log-in details to parents to allow them to access data relating to their child.

HT

It was noted that a core group of parents had yet to access the data although this was updated six times per year, although one parent had visited the website 52 times.

The headteacher added that separate log-ins were now available for split families.

Mrs Matz enquired regarding the number of parents attending Parents Evenings, and the headteacher believed the figure was around 96% although he would supply the actual statistics to the next meeting of the committee.

HT

Mrs Sullivan suggested that hard to reach parents was a discussion item for the next meeting of the committee.

Agenda

Signed(chair) Date