

# MINUTES OF MEETING

**School:** Round Hill Primary School  
**Meeting title:** Meeting of the Finance and General Purposes Committee  
**Date and time:** Tuesday, February 26, 2013 at 6.30pm  
**Location:** At the school

## **Membership**

'A' denotes absence

Mrs H Craik (chair)  
Mr G Harvey  
A Mr R Jones (vice-chair)  
Ms J Munro  
Mrs L Sun  
Mr B Taylor  
Mr A Nash (headteacher)

## **In attendance**

Mrs H Williams (observer)  
Ms C Matz (observer)  
Ms S Yates (observer)  
Mr R Di Miceli (observer)  
Dr S Clements (observer)  
Ms J Marshall (observer)  
Mrs R Tunney (observer)  
Miss J Hewitt (deputy headteacher)  
Miss J Waldrom (minuting secretary)

## **Action**

### **F&GP/01/13 Welcome, introductions and apologies for absence**

Mrs Craik welcomed a number of new governors to the meeting and following introductions, apologies for absence were received from Mr R Jones..

### **F&GP/02/13 Declaration of interest**

There were no declarations of interest, either direct or indirect, for items of business on the agenda.

### **F&GP/03/13 Possible reductions in staff**

The headteacher advised governors that the Appendix 2 document advising staff of reductions in staffing was not required to be issued.

The budget for 2013/2014 had been received in school the previous week and was 'quite favourable' and would enable the headteacher to create the staffing structure previously outlined.

The headteacher reported that the way in which schools were funded had been changed, with smaller primaries tending to lose money and secondaries and larger primaries tending to receive extra funding, and because the school was a large primary school, it would receive a portion of extra funding.

The headteacher had met with HR representatives that day to clarify the situation regarding not issuing an Appendix 2, and as a carry forward of £20,000 was predicted for the end of the new financial year, Mr Nash confirmed that there would be no reductions in teaching staff, which would lead to teachers and TAs being placed in the correct positions.

Dr Clements enquired regarding staffing for the Foundation Stage from September 2013, and the headteacher reported that the matter had been taken to Parents Forum. He added that the aim was to have three classes in year 1 from September 2013.

Dr Clements asked when Foundation Stage pupil numbers for September 2013 would be available, and the headteacher stated that he was confident that 60 pupils would be admitted as the school was popular with parents.

Additional funding would be received for each pupil above 180 pupils in key stage 1 (pupil growth funding), and the headteacher had placed a bid for some of this to fund an additional teacher.

The headteacher added that he had spoken to Mary Kiely that day regarding increasing the PAN in 2014 as additional places would be required in Broxtowe, but this would not affect the 2013/14 budget.

Mrs Craik added that information regarding the new funding arrangements was available on the DFE website.

#### **F&GP/04/13 Determination of confidentiality of business**

Governors considered whether anything discussed during the meeting should be deemed confidential. It was

**resolved**

that nothing discussed was of a confidential nature.

#### **F&GP/05/13 Date of next meeting**

The next meeting will be held on Tuesday, 26 March, 2013 at 6.30pm.

A reserve date of Tuesday, 16 April, 2013 at 5.00pm had also been arranged.

**The meeting closed at 6.50pm.**

Signed .....(chair)      Date .....

JW/sk