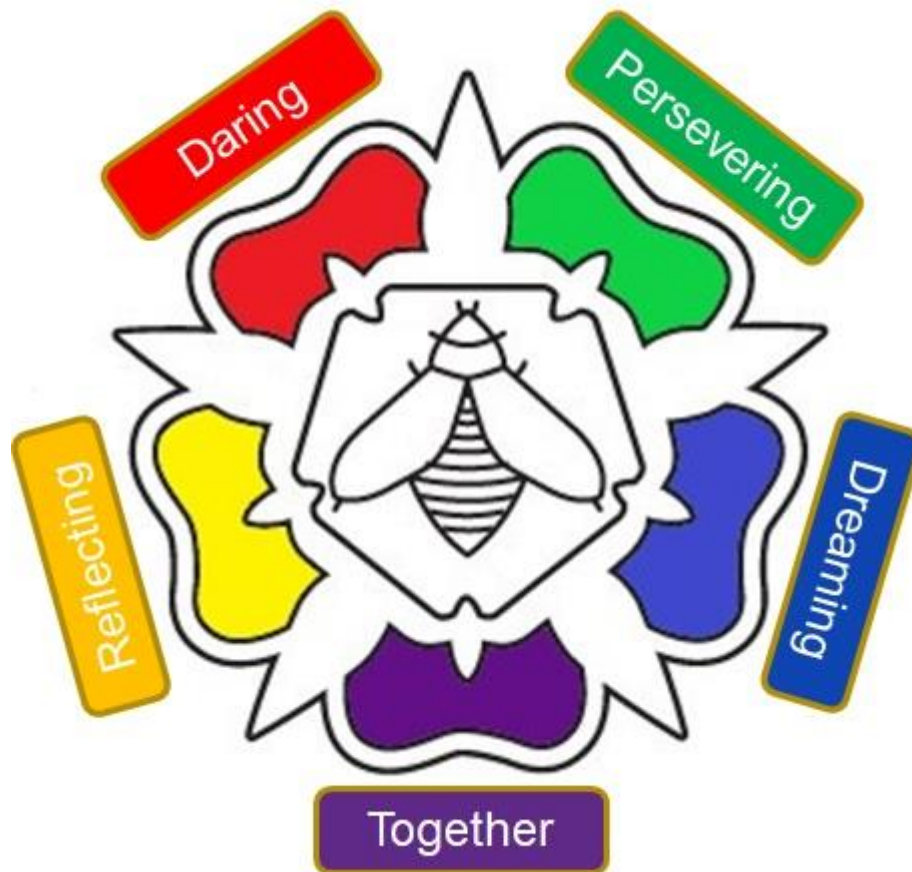


Round Hill Primary School



Dream, believe, achieve together.

PUPIL USE OF MOBILE PHONES/ELECTRONIC EQUIPMENT POLICY

Round Hill Primary School
POLICY ON PUPIL USE OF MOBILE PHONES/ELECTRONIC EQUIPMENT

This policy will be monitored, reviewed and amended as required by the head teacher and governors. It should be read along with the policies listed below:

- Health and Safety
- Anti-bullying
- Child Protection
- Internet Acceptable Use

Pupils are not permitted to bring mobile phones to school.

In **very exceptional** circumstances and when permission has been sought from the Head Teacher, children may bring a mobile phone into school under the following strict conditions:

- There is a legitimate reason e.g. the child regularly walks home on their own
- An electronic form/letter of permission is signed by the parent and given to the Head Teacher
- The phone is switched off and handed to the class teacher each day.
- The school accepts no liability for the loss/damage of any personal equipment whilst on school premises.

Pupil use of mobile phones at Round Hill Primary School follows the guidance and direction given by the Local Authority:

- Schools actively discourage pupils from bringing mobile phones to school.
- Should parents/carers need to contact pupils in an emergency, or vice versa, this should be done following the usual school procedures: via the school office, Tel no 01159179262 or email office@roundhill.notts.sch.uk
- Where a pupil is found by a member of staff to be using or in the possession of a mobile phone, the phone will be taken from the pupil, handed to a senior member of staff who will record the name of the child and attach to the phone. The mobile phone will be stored by that teacher. The pupil may collect the phone at the end of the school day. The right to bring mobile phones onto school premises will be revoked if a pupil fails to adhere to school policy.
- If a pupil is found taking photographs or video footage with a mobile phone of either other pupils or teachers, this will be regarded as a serious offence and disciplinary action will be taken according to the school's Discipline Policy.
- If images of other pupils or teachers have been taken, the phone will not be returned to the pupil until the images have been removed by the pupil in the presence of a teacher.

Educational Visits

In addition, mobile phones/recording equipment are not be used by pupils during educational visits. This includes phone calls/texts to parents/guardians. In the event that a pupil needs to contact home this will be arranged through the school office and teachers who are on duty.

Adrian Nash
Updated June 2022