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**School:** Round Hill  
**Meeting title:** Summer term strategy meeting of the governing body  
**Date and time:** Tuesday 17 May 2022 at 6.00pm  
**Location:** Virtual via Teams

**Membership**

'A' denotes absence

A	Mrs H Fielding (Assurance VC)
	Ms J England
	Mr J Duncan
	Mrs R Brown
A	Mrs M Graham
	Mrs G Robins (Chair)
	Vacancy – co-opted
	Vacancy - LA
A	Mr I Culshaw
	Ms M Farrelly
	Mr A K Nash (headteacher)
	Mr A Khaliq (staff governor)

**In attendance**

Mr D R Allen (clerk to the governors)  
Mrs J Hewitt – associate member

GB/55/22	Apologies for absence	Action
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Apologies for absence were received from Ms J England (stuck in traffic) and Mr I Culshaw (work commitment).

It was

**resolved**

that the governing body consent to these absences.

Mrs M Graham was also not present at the meeting, but had not sent apologies.

GB/56/22	Declaration of interest
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There were no declarations of interest, either direct or indirect, for items of business on the agenda.

GB/57/22	Review of membership and terms of office ending in the next 12 months
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- The clerk highlighted the following vacancies on the governing body:

One co-opted vacancy and LA governor vacancy.

The chair, vice-chair and headteacher are to meet an interested party next week.

- The meeting agreed to continue with one chair and one vice-chair.

- Mrs Brown agreed to take over the new role of “Safety and Welfare”. This is a large role including...*sorry Adrian, didn't manage to get all aspects.*
- Following advice from Governing Body Services, the meeting agreed that all future FGB meetings should attempt to last no longer than one hour, with a possible 15-minute over-run.
- The meeting discussed the possibility of 5.30pm starts in future – but it was evident that this would cause difficulty with several working governors. It was thus decided to continue with 6.00pm starts.
- Governor Health Checks. The meeting agreed that two or three questions from this be dealt with at each meeting, with governors being directed to relevant evidence on Govenorhub. Governors were directed to questions 1,3 and 11. These to be finalised at the next assurance meeting.

agenda

**GB/58/22 Approval of minutes of spring term assurance meeting and any additional special governing body meetings**

The minutes of the spring term assurance meeting held on 26 April, 2022 having been previously circulated were confirmed and signed by the chair.

*Review of actions*

*GB/40/22 Alleged irregularities following financial audit (payment to staff)* - the clerk had followed this up with Head of Service, who had contacted LA Finance, who had referred it to LA HR. Whilst the matter is by no means resolved, the headteacher stated that there is little benefit in further pursuing this matter.

The meeting agreed that all future decisions of this nature be correctly minuted.

*GB/41/22 Risk Register* – not yet updated, to be carried forward to assurance meeting.

agenda

*GB/44/22 Director's report, Promoting the Education of Children with a Social Worker* – the clerk directed the meeting to the “Action for governors”.

The headteacher informed the meeting that behaviour of children is closely monitored using CPOMs.

Mrs Fielding assured the meeting that these children are tracked in the disadvantaged children group.

*GB/50/22 WHP governor training video* – the chair agreed to post this again on Governorhub and encouraged all governors to watch it.

Chair  
All govs

All other actions had been completed or were on tonight's agenda.

**GB/59/22 Review of delegation and organisation of committees:**

*Approval of scheme of delegation 2022/23*

*Note annual planner 2022/23 to support agenda setting*

The chair informed the meeting that she had met with the headteacher and vice-chair to complete these – both LA documents. They were both **formally approved** by the meeting.

*Policy checklist 2022/23 – statutory policies for schools*

Whilst there is an LA list, the school has personalised this. A full review of this is to be undertaken in September 2022. ht

**GB/60/22 Compliance activity from annual planner and governing monitoring visits**

Area to monitor	Purpose	Governor	Date
Safeguarding	Look at child protection records	M Farrelly/R Brown	12.05.22

The meeting was informed that Mrs Farrelly had visited school. Her report is to be presented at the next Assurance meeting. She will liaise with Mrs Brown, who is to take over this role. agenda

Health and Safety	Termly visit	I Culshaw	TBC
Headteacher appraisal	Update on progress against objectives	Appraisal Goves	11.05.22
SIP/Data monitoring	Update on progress against SIP	Data Gov	TBC

A further analysis to be carried out towards the end of the academic year.

Finance monitoring	Check on all things financial	J Duncan	TBC
Stakeholder Reviews	Check on staff Questionnaires	A Khalique	12.05.22
	Pupil Questionnaires	M Farrelly	

Staff questionnaire currently in progress. Stakeholder, pupil and Y6 questionnaires yet to be commenced.

Spotlight on Disadvantage	Further discussion with relevant staff	H Fielding	TBC
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**GB/61/22 Discussion on the future of the school – academisation**

The headteacher informed the meeting that, whilst the government has just published a White Paper in relation to this, the end date is 2030.

There appears to be no clarity, nor compulsion currently.

He stated that the school needed to concentrate on more important issues:

- The probable Ofsted inspection in February 2023
- Children in school – counter-acting the effects of covid, both educational and emotional.

The headteacher informed the meeting that he and the chair had been invited by the LA to discuss the possible effects of the White Paper.

**GB/62/22 Policy Reviews this term**

- Behaviour
- Safer Recruitment Policy

Both to be presented at the next assurance meeting, along with several curriculum policy reviews.

**GB/63/22 Evidence of governing body impact on school improvement and review of how the governing body has held the school's leaders to account**

Introduction of Safety and Welfare governor role.

Introduction of segmented Governor Health check system.

Governor involvement related to director's report - Promoting the Education of Children with a Social Worker.

Governor approval of Scheme of Delegation and Annual Planner.

Governor compliance activities – see GB/60/22 above.

**GB/64/22 Confirmation of dates for 2022/23 – to be agreed at the meeting in conjunction with the clerk**

The governing body

**agreed**

Autumn term strategy – Tuesday 27 September 2022 at 6.00pm (virtual)

Autumn term assurance – Tuesday 29 November 2022 at 6.00pm (f2f)

Spring term strategy – Tuesday 17 January 2023 at 6.00pm (virtual)

Spring term assurance – Tuesday 21 March 2023 at 6.00pm (f2f)

Summer term strategy - Tuesday 25 April 2023 at 6.00pm (virtual)

Summer term assurance – Tuesday 11 July 2023 at 6.00pm (f2f).

The meeting agreed that these dates would provide a more even split through the coming academic year.

**GB/65/22 Determination of confidentiality of business**

It was

**resolved**

that all papers and reports be made available as necessary.

**The meeting closed at 6.55pm.**

Signed



(chair)

Date 14.07.2022