
School: Round Hill
Meeting title: Summer term Assurance meeting of the governing body
Date and time: Tuesday 12 July 2022 at 6.00pm
Location: At the School

Membership
'A' denotes absence

	Mrs H Fielding (vice-chair)
	Ms J England
	Mr J Duncan
	Mrs R Brown
	Vacancy – co-opted
A	Mrs G Robins (Chair)
	Vacancy – co-opted
	Vacancy - LA
	Mr I Culshaw
	Ms M Farrelly
	Mr A K Nash (headteacher)
A	Mr A Khalique (staff governor)

In attendance

	Mr D R Allen (clerk to the governors)
	Mrs J Hewitt – associate member
	Ms M Duffin – prospective co-opted governor

The meeting was chaired by Mrs Fielding.

GB/66/22 Apologies for absence Action

Apologies for absence were received from Mrs G Robins (covid) and Mr A Khalique (work commitment).

It was

resolved

that the governing body consent to these absences.

GB/67/22 Declaration of interest

Mr Culshaw reminded the meeting that his wife worked in the school office.

There were no further declarations of interest, either direct or indirect, for items of business on the agenda.

GB/68/22 Review of membership and terms of office ending in the next 12 months

The clerk highlighted the following vacancies on the governing body:

LA governor and two co-opted governors.

Ms Duffin left the meeting whilst her prospective appointment as a co-opted governor was discussed.

The headteacher informed the meeting that both the chair and vice-chair had met with her.

She had been a governor at a previous school and was well experienced in governance.

Following discussion, the meeting agreed to her appointment.

Ms Duffin returned to the meeting – all present introduced themselves to her.

The meeting discussed the LA vacancy.

Mr Duncan agreed to change his role as a governor from co-opted to LA. Clerk to send forms to headteacher. **clerk**

The meeting then went on to discuss how the two co-opted vacancies could be filled.

A governor suggested contacting the two local Universities.

It was agreed that this be held over until the start of the new academic year.

GB/69/22 Approval of minutes of summer term strategy meeting and any additional special governing body meetings

The minutes of the summer term strategy meeting held on 17 May, 2022 having been previously circulated were confirmed and signed by the chair.

Review of actions

All actions had been completed or were on tonight's agenda.

GB/70/22 Financial reporting

The meeting was informed that Mr Khalique had joined Mr Duncan in dealing with financial matters. He is currently undertaking finance training.

The headteacher informed the meeting that monthly reports are to be sent to the two finance governors. This in addition to the termly report presented by Mrs V Lievesley – school finance officer.

Governors consistent financial reporting out-turn statement including the intended use of balances (BO2) return

This had been previously uploaded onto Governorhub.

There was a surplus of approximately £98k (4.4%) on the 2021/22 budget. The meeting **formally approved** this.

The meeting noted that there is a predicted year on year decrease in this amount.

It was noted that the energy cost for the 2022/23 had increased by 62% from the previous year.

A governor sought clarification on spending on playground resurfacing cost and trim trail.

		The headteacher gave detail of what aspects Roundabout and Round Hill Helping Hands funded.	Action
GB/71/22	Risk Register	<p>The meeting agreed that there is no need to change at the moment.</p> <p>Chair and vice-chair to review.</p>	
GB/72/22	Summary of headteacher's report and governors' questions and challenge	<p>The headteacher highlighted the following points from his report:</p> <ul style="list-style-type: none"> • Data – full details to be given in the next meeting. • Health and Safety and Building Maintenance, where Mr Culshaw had met with the headteacher. • CPD – report on Governorhub. • Appraisal. The headteacher informed the meeting that he is currently undertaking NPQ Executive Leader training. This will further develop the appraisal format in future years. • Curriculum <p>A governor asked what knowledge they should have of this. The meeting was told that they should concentrate on the SIP priorities.</p> <ul style="list-style-type: none"> • Staffing, where key replacements have been made. • Stakeholder reviews. <p>The meeting was informed of the results of the staff survey, which had produced very positive feedback. Lots of comments had been made, which had been most helpful.</p> <p>Governors sought detail of other surveys to be carried out – Y6 leavers and parents.</p> <ul style="list-style-type: none"> • Details of LAC. • Pupil Premium, where Ms Duffin agreed to take over link governor role. 	Chair and vice-chair
GB/73/22	Governor Health Checks	<p>It had been agreed that three questions from this be chosen to be dealt with at each meeting:</p> <p>Responses to questions 1, 3, and 11 had been uploaded onto Governorhub.</p> <p>These were discussed and agreed by the meeting.</p> <p>The meeting agreed that questions 12, 13 and 14 be dealt with at the next meeting.</p>	
GB/74/22	EAL report from the LA		

This report had been previously uploaded onto Governorhub.

It outlined the impact of the EAL support package – with very positive response.

Of particular note was the work of the “Young Interpreters”

A governor asked what percentage of pupils are EAL – approximately 38% (corrected to 31% having checked). This compares to 14% just five years ago.

A governor sought detail of progress of EAL children.

GB/75/22 Information from the Corporate Director for consideration and action

Promoting the Education of Children with a Social Worker

The headteacher informed the meeting of how the school had used CPOMS to identify the progress and attendance of this group of children.

Governors noted that the school is very aware and active on this matter.

GB/76/22 General Data Protection Regulations – report from the DPO/Information Governance Link Governor

There are no breaches to report.

GB/77/22 Update on Academy Status

Following the recent Government White Paper, the school had decided to investigate academisation.

Four possible MAT partners had been identified – White Hills Park, Equals, Flying High and the LA.

A meeting has been held with White Hills Park MAT – this proved to be quite positive.

Meetings with the other three are planned.

The school is working with two other schools in the collaboration – Wadsworth Fields and Bramcote Hills.

Governors asked what criteria have been drawn up when considering the respective trusts – a full list of these are on Governorhub.

It was agreed that the vision of the school would need to align with that of the MAT.

The growth plan of the MAT would also be an issue.

The meeting discussed the benefits/disadvantages of centralised decision making.

The meeting agreed that it is vital that the school maintains its own autonomy.

GB/78/22 Communication

From headteacher

The headteacher informed the meeting of Communications made by both pupils and parents following the decision made to mix children/classes in the move from Y5 to Y6.

Communications had been made by several parents to himself and class teachers – some of these on a personal level.

One formal complaint had been made to the chair. Ms Duffin agreed to investigate this.

Parent governors informed the meeting of concerns made to them also.

The headteacher informed the meeting that the decisions had been made with full, unanimous backing of class teachers – who saw the benefit of moving several children away from other children in the class.

It was identified as a fresh opportunity for these children.

The headteacher stated that it is more of a parent issue than child one. However, a pupil petition had been handed to the deputy head.

The headteacher reminded the meeting that no changes had been made during covid, but now is the time to address minor behavioural issues.

Following lengthy discussion, the meeting fully supported the decision of the school to make these changes.

Governors suggested improved communication methods with parents.

Also, a possible autumn term exercise for the children to reflect on the positives of the changes.

From clerk - Governor Newsletter

The clerk highlighted the following articles:

- School closure procedures
- Managing effective meetings
- News from the DfE
- Free Ofsted Resource
- Ofsted five-year strategy
- Safeguarding information

GB/79/22 Review of delegation and organisation of committees:

Review of and appointment to link governor roles

These are listed on Governorhub.

Mr Duncan agreed to join the Pay Committee.

GB/80/22 Report from training co-ordinator of impact of training undertaken and review of governor training requirements (including safeguarding)

To be dealt with at the next meeting.

agenda

GB/81/22 Policy reviews this term

- Behaviour Policy – this is still currently under review.

- Safer Recruitment Policy – **formally approved** by this meeting.

GB/82/22 Review of governor monitoring visit reports – key actions for governing body

Safeguarding monitoring

May 2022 reports has been uploaded onto Governorhub. The school is waiting for the new LA Safeguarding Policy.

Data/SIP monitoring including progress in writing

To be dealt with at the next FGB meeting.

agenda

H&S monitoring

Mr Culshaw met with the site manager and headteacher. Site manager report is on Governorhub.

The meeting praised his work.

Spotlight on disadvantaged

To be dealt with at the next FGB meeting.

HT Appraisal

To be dealt with at the next FGB meeting.

Finance monitoring

See GB/70/22 above.

CPD

Full report available on Governorhub.

GB/83/22 Evidence of governing body impact on school improvement and review of how the governing body has held the school's leaders to account

Finance reports to be sent to finance governors on a monthly basis.

Governor questions relating to finance.

Review of Risk register.

Work commenced on Governor Health Checks.

Clarifications sought relating to EAL.

Lengthy discussion related to possible academisation.

Governor support for the school related to class changes.

GB/84/22 Confirmation of dates for 2022/23 – to be agreed at the meeting in conjunction with the clerk

The governing body

agreed

Autumn term strategy – Tuesday 27 September 2022 at 6.00pm (f2f)

Autumn term assurance – Tuesday 29 November 2022 at 6.00pm (virtual)

Spring term strategy – Tuesday 17 January 2023 at 6.00pm (f2f)

Spring term assurance – Tuesday 21 March 2023 at 6.00pm (virtual)

Summer term strategy - Tuesday 25 April 2023 at 6.00pm (f2f)

Summer term assurance – Tuesday 11 July 2023 at 6.00pm (virtual).

GB/85/22 Determination of confidentiality of business

It was

resolved

that all papers and reports be made available as necessary.

The meeting closed at 7.45pm.

Signed



(chair)

Date 29.09.2022