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## Digital Skills For ESOL Students

Course for beginners

- Learn to use the computer and the internet
- Write letters and design posters on Microsoft Word
- Create spreadsheets and charts on Microsoft Excel
- Design presentations on Microsoft PowerPoint



Location	Start Date	End Date	Start Time	End Time	Day
Beeston Library	08/01/2024	22/07/2024	13:00	15:00	MON
Stapleford Library	12/01/2024	26/07/2024	10:00	12:00	FRI

Learn in  
your local  
library

(or other local  
venue)

Distance  
Learning

Online  
Courses

Recognised  
qualifications

*subject to eligibility criteria*

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