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Round Hill Association PTA Year 6 Pound Project Stalls for Christmas Fair

We're really looking forward to having your Pound Project stalls at the Christmas Fair on Saturday 6th December and seeing all your fantastic ideas!

Here is some useful information for you and your grown-ups to help the afternoon run really smoothly.

You are welcome to arrive to set up from 11:15am. The fair opens at 12pm so it would be great if everything was set up by then. Please come into school by the main entrance. You will need one grown-up with you on your stall at all times.

Your stalls will be located in the main hall. Tables will be available if you need one, and a couple of A-frames for you to put your poster or sign on if you do not need a table. When finalising your ideas with Mrs Humphries please make sure you sat whether or not you need a table so that we can ensure that there are enough.

Your team is responsible for both the set up <u>AND SET DOWN and TIDY</u> of your stalls and equipment. Please make sure all rubbish cleared away and put in the large bins at the front of school and tables are wiped, collapsed and returned to the trolley.

Floats:

- Once you have set up your stall, please collect a named tub containing a £10 float from Charlie Tyrell.
- We will be using plastic tokens as we have done for the last few fairs. These have a value of 50p and can simply be added to your money box along with any cash.
- There will be some extra change available but a limited supply. Katy (the PTA Treasurer) will be
 around during the fair. Please go to the Raffle stall if you need any extra change, or you can ask the
 surrounding teams to exchange some larger coins/notes for change if they have spare.
- Please return boxes to Charlie at the end of the Fair.
- There is no need to count the money in your box. We will do that and let your teachers know how
 much profit you have made. If floats are accidentally taken home please ask your grown-up to email
 <u>rhacommittee@gmail.com</u> as soon as you realise to let us know and then bring it to school on
 Monday morning.

If you have any further questions you can speak to your teachers or ask your grown-up to email rhacommittee@gmail.com

And finally, and most importantly...have fun and enjoy the experience!

Katy (on behalf of the PTA team)

