

17th October 2025

Round Hill Primary School 'Dream, believe, achieve together'

- Reflecting
- **Daring**
- Persevering
- Dreaming
- Together

Round Hill Primary School Foster Avenue

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Dear Parents/Carers

Parents Evening - Book Online via Arbor

Tuesday 11th November & Wednesday 12th November 2025, 3.50 p.m. to 6.30 p.m.*

The first face to face Parents Evenings of the school year are fast approaching. This will be an opportunity to discuss how your child has settled into their new class and look at their achievements so far this year.

You will need to book an appointment through the Arbor Parent Portal or App. The Arbor booking system will 'go live' on Monday 20th October at 6.00 p.m. If you need them, instructions can be found on the Arbor Support Page for how to book your appointment. The booking system will close on Friday 7th November at 6.00 p.m.

*Please note – Foxes Parents Evenings will not take place on Tuesday 11th or Wednesday 12th November due to Mr Khalique's Paternity Leave. We will be in touch after half term to confirm what dates these will take place.

Important Information – Parents' Evening Bookings

- Please ensure that only one parent or carer logs into the Arbor Parent Portal or App to make your booking.
- Separated parents/carers are welcome to book individual appointments.
- To ensure fairness and help us keep to time, each appointment will last 8 minutes. Teachers will do their best to structure the discussion so that it doesn't end abruptly. If further conversation is needed, a follow-up meeting can be arranged.
- If you have more than one child in school, please leave at least one time slot between appointments to allow you to move between classrooms and help teachers stay on schedule.
- Please note that if you arrive late, your appointment may not be able to take place.
- These appointments are for all children across the school. Separate SEND review meetings will also be arranged and will take place in **December**.

Parents Evening Drop-in Sessions

- SEND: Mrs Ransford will be in the hall.
- Phonics: Mrs Westie will be in the hall between 4.00 p.m. 5.00 p.m. if anyone has any questions about our new phonics scheme.
- Taylor Shaw Catering: Members of the team from Taylor Shaw will be in the hall if you have any questions about school lunches.
- The Senior Leadership Team and Governors will be on hand to show people to classrooms and available for informal chats.

If you have any questions, please contact the school office.

Yours faithfully

Adrian Nash

Adrian Nash **Head Teacher**

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